**Kelly R. Jones**

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**Objective**

Movie production position in the film industry in the Los Angeles area.

**Summary**

* Media internships with Zephyr Filmworks and Top Shelf Productions
* Magna Cum Laude graduate with BS in Media Arts
* Proficient with MS Office, Windows, and the Internet

**Education**

**Bachelor of Business Administration in Finance, May 2023**

**Illinois State University, Normal, Illinois**

Graduated Magna Cum Laude with a GPA of 3.6 on a 4.0 scale

**Courses included:**

Media Analysis Broadcast and Cable Programming

Cinematography Management in Broadcasting, Cable, & Film

Topics in Television Television, Culture, and Society

**Experience**

**Film Production Intern, June 2022-August 2022**

**Zephyr Filmworks, Los Angeles, California**

* Constructed a critical analysis of potential films available for production, including cost analysis and estimate of production budget
* Reviewed production techniques available in the industry for new science fiction film, including new processes which may be available
* Collaborated and advised in production meetings with producer and director in order to implement necessary changes for ongoing productions

**Commercial Production Intern, June 2021-August 2021**

**Top Shelf Productions, Dallas, Texas**

* Conceptualized and produced 60-second commercial for real estate firm from start to finish
* Compiled all video/audio footage and integrated into digital clips
* Assembled shooting storyboard and arbitrated editing process

**Activities**

* President, Professional Photographers Student Chapter, 2022-2023
* Treasurer, Beta Gamma Sigma honors society, 2022-2023
* Dorm Resident Assistant, 2021-2023

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